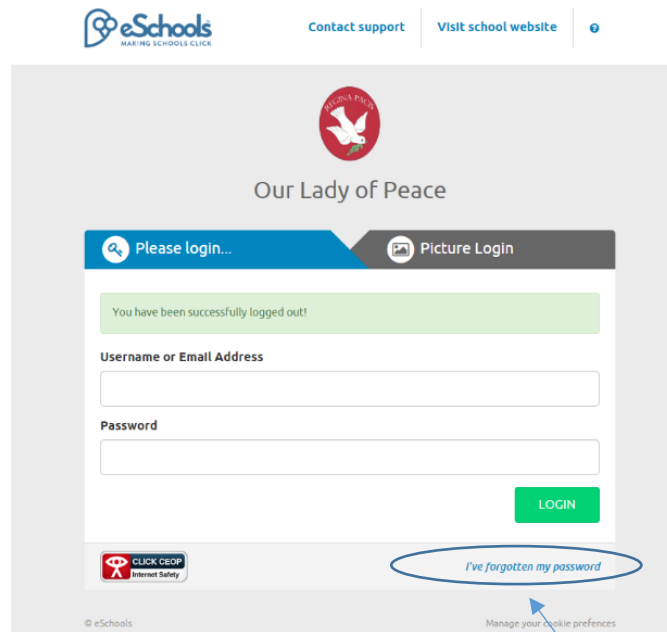


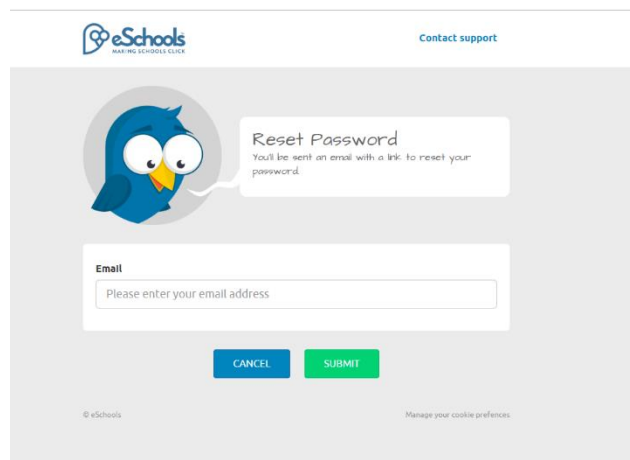
Reset my password for Eschools

- 1) Go to www.oloopprimary.co.uk
- 2) In the top right hand corner press login



The screenshot shows the eSchools login interface. At the top, there's a navigation bar with the eSchools logo, 'Contact support', and 'Visit school website'. Below this is the school's name 'Our Lady of Peace' and its logo. The main area has a login form with two tabs: 'Please login...' (active) and 'Picture Login'. A green message box at the top of the form says 'You have been successfully logged out!'. The form has two input fields: 'Username or Email Address' and 'Password'. A green 'LOGIN' button is at the bottom right of the form. A blue circle highlights the link 'I've forgotten my password' at the bottom right of the form. A blue arrow points from this link down to the next screenshot.

- 3) "Click" I have forgotten my password and enter your email address into the box on the screen as below.



The screenshot shows the 'Reset Password' page. It has a blue owl icon on the left. To the right of the owl is a text box that says 'Reset Password. You'll be sent an email with a link to reset your password.' Below this is a form with a label 'Email' and an input field with the placeholder text 'Please enter your email address'. At the bottom of the form are two buttons: 'CANCEL' and 'SUBMIT'.

- 4) Click "submit" and the reset details will be emailed directly to you.

This is the quickest and safest way to ensure eschools can get a new password to you as soon as possible.

Thank you.