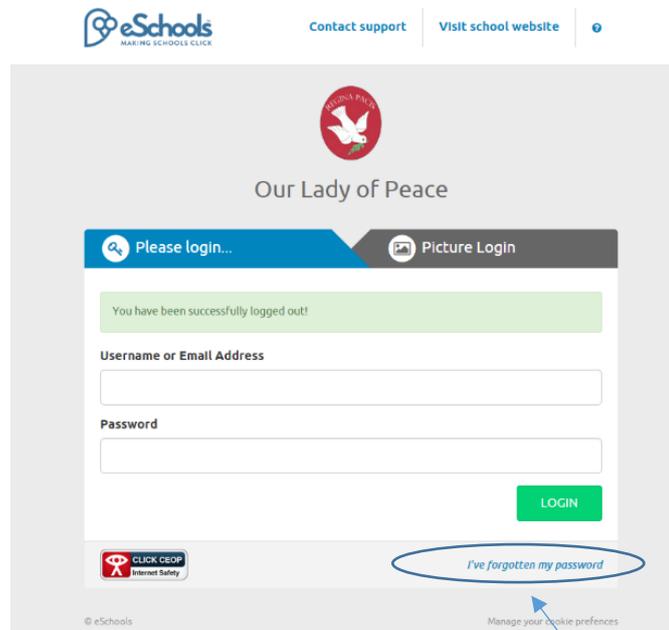


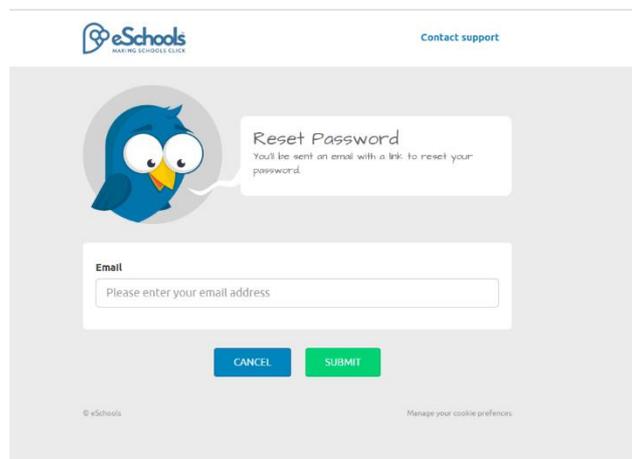
## Reset my password for Eschools

- 1) Go to [www.oloopprimary.co.uk](http://www.oloopprimary.co.uk)
- 2) In the top right hand corner press login



The screenshot shows the eSchools login interface for 'Our Lady of Peace'. At the top, there are links for 'Contact support' and 'Visit school website'. The main content area features a login form with a 'Please login...' tab and a 'Picture Login' tab. A green message box states 'You have been successfully logged out!'. Below this are input fields for 'Username or Email Address' and 'Password', followed by a green 'LOGIN' button. A link for 'I've forgotten my password' is circled in blue, with a blue arrow pointing to the next screenshot. The footer includes the eSchools logo, a 'CLICK CEOP Internet Safety' badge, and a link to 'Manage your cookie preferences'.

- 3) "Click" I have forgotten my password and enter your email address into the box on the screen as below.



The screenshot shows the 'Reset Password' page on the eSchools website. It features a blue penguin character on the left. A text box contains the text 'Reset Password' and 'You'll be sent an email with a link to reset your password.'. Below this is an 'Email' input field with the placeholder text 'Please enter your email address'. At the bottom, there are two buttons: 'CANCEL' and 'SUBMIT'. The footer includes the eSchools logo and a link to 'Manage your cookie preferences'.

- 4) Click "submit" and the reset details will be emailed directly to you.

**This is the quickest and safest way to ensure eschools can get a new password to you as soon as possible.**

**Thank you.**