

# Our Lady of Peace Catholic Primary and Nursery School

**'With Christ in our hearts, together we grow'**

Headteacher: Mrs J O'Keeffe

Derwent Drive, Slough

Berkshire, SL1 6HW

Tel: 01628 661886

**Parent Rep Meeting**  
**Monday 19<sup>th</sup> June 2017**

Attendees:

Guest: Mrs Ann Bishop

Mrs Lisa Timms

Mrs Rosalind Murphy

Mrs Julia Valek

Mrs Lisa Nash

Mrs Parm

Mrs Frances Murphy

		<b><u>ACTION</u></b>
<p>LT welcomed the parent reps to the meeting</p> <p>Lisa Timms explained to the committee that she would be standing down as Chair of Governors, but stressed that the parent rep meeting will continue. There may be a series of governors who will come along and chair the meeting.</p> <p><b>Clerk to agree governor attendance with FGB</b></p> <p>The parent reps explained that they were looking to improve communication with the Eastern European parent community in the school. Mrs Valek will be joining the group with a view to improving links, communication and feedback with these parents</p> <p><b>Mrs Valek to provide a photo and profile piece to go on the parent rep section of the website</b></p>	<p>Clerk</p> <p>Mrs Valek</p>	
<p><b><u>Strategic Vision</u></b></p> <p>Anne Bishop (parent governor) came along to the meeting to get some ideas for the Strategic Vision from the parent reps. She explained she needs at least 3 ideas of how they felt the vision of the school will be in the future. The ideas needed to be realistic.</p> <p>It was asked if the SDP was on the website, Lisa T said that the two front pages which show the strategic vision were on the website as some information in the SDP was sensitive. The SDP is completed on a 3 year cycle but is a dynamic document that is reviewed and updated every year.</p> <p>Some of the ideas the parent reps came up with were:</p> <ul style="list-style-type: none"> <li>• IT Facilities – mod cons for the children to progress</li> <li>• More arts and Music</li> <li>• Wellbeing/nurturing</li> <li>• Contribution of the local school (have a community in the school which needs to be celebrated and show to the children that it is important.</li> <li>• Spreading the love to extend out to the local community</li> <li>• Outdoor learning</li> <li>• Sports</li> <li>• Wellbeing</li> </ul>		

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<ul style="list-style-type: none"> <li>• Love of Learning</li> <li>• Academic success</li> <li>• Safety of walking to school (signs/speed limit)</li> </ul> <p>The committee then had to break their idea down to three main focus areas. The group agreed the following 3 areas:</p> <ul style="list-style-type: none"> <li>• <b>Love of Learning</b> – Arts/Sports/IT/Outdoor Learning</li> <li>• <b>Community</b> – Contribution to the community to include safety</li> <li>• <b>Wellbeing</b> – Pastoral, Health and Environment, school development</li> </ul> <p>Mrs Bishop said that she will come back next term to discuss the decision from the wider strategy group and discuss actions and progress.</p> <p><b>Clerk to agree with Mrs Bishop when she will attend a reps meeting and ensure a slot on the agenda</b></p>	Clerk/ Mrs Bishop
<p><b><u>Open Actions</u></b></p> <p>There is now a web form on the website for parents to send comments/queries to the school. Lisa will talk to SLT and this will need to be communicated to parents in September</p> <p><b>Clerk to ensure this is included in the first newsletter of the new school year</b></p> <p>Parent reps said that all homework should be marked regularly. They also asked how they can equip themselves as parents to help their children with projects and homework.</p> <p>Some polish families do not understand some of the communications, so it was suggested that we could send letters out in polish to these parents. This way they will feel more involved in the school as well as knowing what is going on.</p> <p><b>Clerk to feed this back to the school office team</b></p> <p>Parm said that Sandeep (ex treasurer of PTA) had informed her that there was money left over from the PTA fundraising and the parent reps suggested that a Bike shed should be purchased. Lisa T said that Marcel Devereux (foundation governor) is currently trying to secure grants and sponsorships for the school via external companies on the trading estate.</p> <p><b>Lisa T will talk to Sandeep.</b></p> <p>The fundraising should be put on the website so parents know what they school is raising money for. Parents would engage more if they know what they are fundraising for.</p> <p><b>LT to pick up with SLT</b></p> <p>Lisa T apologised that there was no representation from the school at the Donkey Derby.</p>	<p>Clerk</p> <p>Clerk</p> <p>LT</p> <p>LT</p>

<p>Year 3 teaching concerns – Lisa T said that if there are no teachers to cover the class, supply teachers would be used. It was also asked if LSA's take the class, Lisa T said no only HLTA's or maybe for PPA time. The LSA's do supply the pastoral side to the school. The reps said they were very concerned regarding Year 3, Lisa T suggested that they talk to their class teacher initially to voice their concerns. The school has invested lots of time in recruitment and the school has a good reputation of teaching. There have been a lot of applications for vacancies, but the school need to make sure they have the quality and high standards and so is careful in the teachers it employs to ensure we have the right teachers for the school in the long term.</p> <p>An events page needs to be set up on the website, showing what has been happening in the school i.e. Year 6 Production, sports day and Mass.</p> <p><b>Lisa T will talk to Chris Cullane and Nick Stopps.</b></p>	LT
<p><b><u>AOB</u></b></p> <p>Parent reps said that they were not happy with the KS1 menu especially as it doesn't have the jacket potatoes.</p> <p><b>Lisa to raise with SLT</b></p> <p>The Stars of the week seems to have the same children all the time.</p> <p>Lisa to raise with SLT</p> <p>Why are we not using the field especially now the weather is good?</p> <p>The field will be used when it is safe to use.</p> <p>Mrs Nash expressed her concern that the school have asked children to take a packed lunch in a plastic bag on school trips. She felt this was an environmental issue. It was suggested that children bring drawstring bags with them on trips so they are able to bring their packed lunch in their normal lunch boxes.</p> <p>Lisa to raise with SLT</p> <p>Walking to Church – Mrs Nash said that Mr Stopps class was not informed that they would be walking to the church last week. She suggested that it should be communicated to each class the day before the event. Also it should be on the newsletter.</p> <p>Lisa to raise with SLT to ensure there is no confusion moving forward</p> <p>It was also suggested that parents should be told how the school is struggling Financially.</p> <p><b>Alison will send a draft letter to Lisa T to consider for use in the new school year</b></p>	<p>LT</p> <p>LT</p> <p>LT</p> <p>LT</p> <p>LT</p> <p>LT</p>

**Date of next meeting:** to be agreed with new Chair and FGB