www.slough.gov.uk
Slough Borough Council

Starting Secondary School in Slough Borough Council 2022/23



Apply online at www.slough.gov.uk/admissions

IT IS IMPORTANT THAT YOU TAKE TIME TO READ THIS INFORMATION WHICH OUTLINES THE APPLICATION PROCESS

Dear Parent / Carer

If your child was born between 1 September 2010 and 31 August 2011, and you live in Slough, you can now apply online for a transfer from primary (Year 6) to secondary school (Year 7) for September 2022.

The Citizen's portal on the council website is now open to receive applications. There are clear and simple prompts to guide you through making your application.

You will also find the *Starting Secondary School* booklet on the council website. The booklet contains a wealth of information to help you choose the right schools, make an application and understand how the application process works. It provides a profile of all of Slough Secondary schools alongside information about admission arrangements.

Who should apply?

Current Year 6 pupils - children who will be transferring from Primary (Year 6) school to Secondary school (Year 7) in September 2022.

When do I need to apply?

You can apply anytime from 1 September 2021. **To receive an offer of a school place on national offer day, you must submit an application by 31 October 2021.**

Please note: In order to maximise your chances of being offered one of your preferred schools

- You MUST submit an application with any required documents/ supplementary forms on time.
- Your child MUST meet the admissions criteria of the school to be offered a place.

and there is

- NO automatic transfer from a Primary into a Secondary school.
- NO automatic offer of a sibling place without making an application.

Apply online at www.slough.gov.uk/admissions
Closing date to apply 31 October 2021

Changing your preferences or changing the order after submitting an application

You can make any changes to your application before the closing date. However, if you wish to change your preferences after the closing date or you wish to change the preference order, all your preferences would be considered as late applications and considered after all on-time applications.

It is possible to change your preferences after your application has been downloaded by the Admissions team but you will need to complete an amendment form which you will find on the council's website.

What happens if I miss the closing date?

For the avoidance of doubt, all applications submitted and received after the closing date (31 October) will be deemed as late applications. They will be considered after those that are received on time and after the first round of offers have been made.

How do I apply?

The easiest way to apply is online.

Go to slough.gov.uk/admissions and follow the instructions on screen.

If you do not have internet access at home you can still apply online at your local library or at the council offices.

Who can make the application?

Applications must be made by a parent or carer who holds legal parental responsibility for a child. Only one application should be made per child.

Contact the Admissions Team

If you would like more information about the school admissions process or the admission arrangements;

The Admissions Team
Slough Borough Council
Observatory House
25 Windsor Road
Slough SL1 2EL

Telephone: 01753 875728
Telephone opening hours are: 10am - 4.30pm
Monday to Friday

Email: admissions.helpline@slough.gov.uk

Best wishes

Henry Kannike
Manager (School Admissions & Access)
Slough Borough Council