Dear Parent/Carer,

Re: Personal Information Consent Form

At Our Lady of Peace Primary & Nursery School, we’d like to seek your consent for some of the ways we use your information. Privacy notices are attached which explain how we use your child’s and your personal information.

We will contact you using:

* Your Home, work and mobile phone numbers (including by text message)
* Your Email address
* Your Postal address

Using your contact details in these ways helps us to:

* Raise extra money to continue to improve the experience your child has at school
* Keep you informed with what’s happening at school
* Let you know about extra-curricular activities on offer for your child

If you’re not happy for us to use information in the ways we list below, that’s no problem – we will accommodate your preferences.

Similarly, if you change your mind at any time, you can let us know by emailing [office@olopprimary.co.uk](mailto:office@olopprimary.co.uk), calling the school on 01628 661886, or just popping in to the school office.

If you have any other questions, please get in touch.

Please tick the relevant box(es) below, complete, sign and return this consent form together with the Media Permission form to school.

***A consent form must be completed for each person with parental responsibility***.

Enc. Consent form (2)

Privacy Notice for parents/carers – use of child’s personal data

Privacy Notice for parents/carers – use of your personal data

Media Permission form

|  |  |
| --- | --- |
| Use of parents’ /carers’ contact details | Tick (√) |
| I am happy for the school to use my contact details to contact me about fundraising activities. |  |
| I am happy for the school to use my contact details to contact me about the Friends of Our Lady of Peace Primary & Nursery School’s fundraising activities. |  |
| I am happy for the school to share my contact details with the Friends of Our Lady of Peace Primary & Nursery School. |  |
| I am happy for the school to use my email address to send me the school newsletter. |  |
| I am happy for the school to contact me about clubs being run in school. |  |
| I am happy for the school to contact me on behalf of external providers about events and clubs. |  |
| I am happy for the school to share my contact details with health professionals doing checks. |  |
| I am happy for the school to pass my details on to the secondary schools for which we are a ‘feeder’ school, so that they can contact me with information about their school. |  |
| I am happy for the school to keep my child’s contact details to contact them in the future about events and fundraising activities. |  |
| I am **NOT** happy for the school to use my personal data in the ways set out above. |  |

**Your contact details**

Name:

Home phone number:

Work phone number:

Mobile phone number:

Email address:

Postal address:

**Why are we asking for your consent?**

You may be aware that there are new data protection rules which came into effect from 25 May 2018. To ensure we are meeting the new requirements, we need to seek your consent for some of the ways we use information about you. The attached Privacy Notice gives further detailed information.

We would appreciate you taking the time to give consent again, as we really value being able to use the information in the ways listed above.

Parent/Carer signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_